

**TEXAS BOARD OF PROFESSIONAL ENGINEERS AND LAND SURVEYORS
DOCUMENTATION FOR NON-ACCREDITED AND FOREIGN DEGREES**

1. TEST OF ENGLISH AS A FOREIGN LANGUAGE (TOEFL)

Applicants must speak and write the English language. Proficiency in English may be evidenced by possession of an accredited Bachelor's degree [as defined by 133.21(c)] taught exclusively in English, or passage of the TOEFL. The TOEFL representative is:

TOEFL Services

Educational Testing Service

P. O. Box 6151, Princeton, NJ 08541-6151

Telephone: (609) 771-7100, <http://www.ets.org>

The TOEFL code for this agency is 9653. Applicants requesting a waiver from the TOEFL requirement must submit a written request and supporting reasoning to the Executive Director. A waiver from the TOEFL requirement may be granted by the Executive Director upon receipt of one of the following:

- a) a letter from the applicant's employer which verifies the applicant's proficiency in the written and oral communication of the English language; or
- b) transcripts which verify six full-time semesters (6 credit hours per semester) toward an advanced engineering degree in the United States.

2. DEGREE EVALUATION

Applicants possessing degrees from non-accredited programs must furnish, at their own expense, a detailed evaluation of course work completed. The degree evaluation must include an "Equivalency Transcript" (a detailed evaluation of coursework with grades) and be sent directly to the Board office by the evaluation service. The foreign degree evaluation services selected by the Board are:

NCEES Credentials Evaluations

P.O. Box 1686

Clemson, SC 29633

1- 800-250-3196 or 864-654-6824

FAX: 864-654-6033

Web Site: <https://ncees.org/records/ncees-credentials-evaluations/>

Foreign Credentials Service of America

Dr. William Paver

1910 Justin Lane, Austin, Texas 78757-2411

512-459-8428

FAX: 512-459-4565

Web Site: <http://foreigncredentials.org/>

e-mail: info@foreigncredentials.org

SpanTran: The Evaluation Company

2400 Augusta Drive, Suite 451

Houston, TX 77057

713-266-8805

FAX 713-789-6022

Web Site: www.spantran.com

E-mail: apps@spantran.com

Josef Silny and Associates

7101 SW 102 Avenue

Miami, FL 33171

Tel: 305-273-1616

Fax: 305-273-1338 / Translation Fax:

305-273-1984

Web Site: www.jsilny.com

E-mail: info@jsilny.com

Educated Choices, LLC

127 Inwood Ave.

Upper Montclair, NJ 07043

973-746-6512

FAX 973-746-6597

Web Site:

www.educatedchoices.com

Applicants requesting a waiver from evaluation of a degree must submit a written request and supporting reasoning to the Executive Director. See rule 133.33(b).

3. ENGLISH TRANSLATION

All documents supporting an application which are written in a language other than English must be accompanied by a certified English translation.

4. OFFICIAL TRANSCRIPTS REQUIRED

Per Board Rule 133.33(a), the applicant must have the school furnish an official transcript directly to the TBPELS.